



DATE: June 2, 2016

TO: Ian Kalin  
DOC, Chief Data Officer

THROUGH: DOC Technical Review Board (TRB)  
Thomas Pennington, TRB Chairperson

FROM: Steven I. Cooper  
DOC, Chief Information Officer

SUBJECT: Recommendation to use GitHub

A handwritten signature in blue ink, appearing to read "S. Cooper", with a long horizontal line extending to the right.

**Summary of Technical Review of GitHub:**

A technical review of the Free Productivity Tool GitHub ([www.github.com](http://www.github.com)) was conducted in accordance with the Department of Commerce Technical Review Process. The review consisted of evaluating the following areas:

- Terms of Service
- IT Security
- Records Management
- Privacy
- Section 508 Compliance

Subject matter experts conducted the technical review in their specific area of expertise and provided their findings to the Technical Review Board, which is comprised of Enterprise Architects from the DOC bureaus. Based on these findings, the TRB recommended the use of GitHub for the specific use case (which is to collaboratively build open source software) as submitted by the Commerce Data Office.

The DOC Office of Public Affairs has approved the use of GitHub as a Social Media tool ([http://www.osec.doc.gov/webresources/socialmedia/Approved\\_Social\\_Media\\_Account\\_Agreements.htm](http://www.osec.doc.gov/webresources/socialmedia/Approved_Social_Media_Account_Agreements.htm)]). Additionally, GSA has listed GitHub on its APPS.GOV website (<https://apps.gov/products/github/>).

**Guidance:**

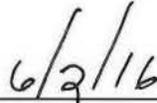
Please follow the Department of Commerce guidance for how DOC uses GitHub as provided by this link: <https://github.com/CommerceGov/Policies-and-Guidance/blob/master/GithubGuidanceforDepartmentofCommerce.md>

**Recommendation of DOC Technical Review Board:**

Recommend Approval for use – level of risk introduced is deemed acceptable for a period not to exceed 1 year.

Do not Recommend Approval for use – level of risk introduced is deemed unacceptable for the following reasons:

  
Signature

  
Date

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**Acceptance of Recommendation**

I hereby accept the recommendation identified in this memo. A copy of this memo should be kept with the TRB Chairperson and shall be published to the DOC Approved Technologies List. This authorization is valid for one year from the date of issuance.

I hereby deny the recommendation.

  
Signature  
Steven I. Cooper  
Chief Information Officer

  
Date