



U.S. Department of Commerce Internships

www.hr.commerce.gov/careers/studentcareeropportunities



Over 40,000 Employees located within Department of Commerce
Bureaus/Organizational Units:

- Bureau of Economic Analysis
- Bureau of Industry and Security
- Census Bureau
- Economics and Statistics Administration
- Economic Development Administration
- International Trade Administration
- Minority Business Development Agency
- National Institute of Standards & Technology
- National Oceanic & Atmospheric Administration
- National Technical Information Service
- National Telecommunications & Information Administration
- Office of Inspector General
- Office of the Secretary
- U.S. Patent & Trademark Office

Mission-Critical Occupations

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| Computer Science | Acquisition | Hydrology |
| IT Specialist | Human Resources | Chemistry |
| Electronics Engineer | Accounting and Budgeting | Physicist |
| General Business & Industry | Management Program Analyst | Physical Scientist |
| Trade Specialist | Misc. Administration & Program Management | Meteorology |
| Economist | General Attorney | Oceanography |
| Statistician | Patent Examiner | Fishery Biology |
| Mathematical Statistician | General Inspections, Investigations, & Compliance | |

Department-wide Internship Programs

Program	Contact Information
<p>Commerce Postsecondary Grants Internship Program The program has 15-week fall and spring terms and a 10-week summer term. Most internships are in the Washington, D.C. area with some assignments at other U.S. locations. Open to U.S. citizens enrolled as undergraduate or graduate students. Interns receive stipends, domestic round-trip travel, metro allowance or reimbursement, and housing. Candidates must apply through one or more of our four partners – the Hispanic Association of Colleges and Universities (HACU); Minority Access, Inc. (MAI); Oak Ridge Associated Universities (ORAU); and The Washington Center (TWC).</p>	<p>Melissa Herrera, Program Manager (202) 482-4035, MHerrera@doc.gov</p> <p>Partner Organizations HACU: http://hnip.net MAI: http://minorityaccess.org ORAU: http://see.orau.org TWC: www.twc.edu</p>
<p>Presidential Management Fellows (PMF) Program The Office of Personnel Management’s PMF Program attracts outstanding graduate students from all academic disciplines interested in careers in public policy and program analysis and management. Initial appointments are for 2-year fellowship periods. At the end of 2 years, a successful applicant must be non-competitively converted to permanent employment status.</p>	<p>PMF Website: http://pmf.opm.gov</p>
<p>Federal Career Intern Program (FCIP) The FCIP is currently used to select applicants into a variety of occupations. Individuals are appointed into a 2-year internship period and may be converted to a permanent position. Selections are made at the GS-5, 7, or 9 grade levels.</p>	<p>FCIP Website: www.opm.gov/careerintern/</p>

Program	Contact Information
<p>Student Career Experience Program (SCEP) SCEP allows appointment of students to positions related to their academic field of study. Participants who work 640 hours as a SCEP upon graduation may be noncompetitively converted to permanent positions.</p>	<p>Student Educational Employment Website: www.opm.gov/employ/students</p>
<p>Student Temporary Employment Program (STEP) STEP is a work-study program to temporarily hire students during the school year and summer for jobs that may or may not be related to the student's academic field.</p>	<p>Student Educational Employment Website: www.opm.gov/employ/students</p>
<p>Workforce Recruitment Program (WRP) WRP provides work experience for college students with disabilities through summer or permanent jobs. Successful individuals may be non-competitively appointed to career positions. The Department of Labor prescreens applicants for Federal and private sector employers.</p>	<p>Laura Tronge, Program Manager (202) 482-8187, LTronge@doc.gov</p> <p>WRP Website: www.dol.gov/odep/programs/workforc.htm</p>
<p>Microsoft – American Association of People with Disabilities Federal IT Internship Program College students under this program participate in a 10-week summer internship. All costs are paid by Microsoft.</p>	<p>Ed Escarne, Program Manager (202) 482-8241, EEscarne@doc.gov Jerry Harper, Program Manager (202) 482-0222, JHarper@doc.gov</p>

Bureau/Organizational Unit Internship Programs

Bureau	Contact Information
<p>Bureau of Economic Analysis (BEA) Intern Program The program is for majors in Economics, Accounting, Business, Math, English, Graphic Arts, Communications, and Computer Science.</p>	<p>BEA Intern Program Website: www.bea.gov/jobs/beajobs_internprogram.htm</p>
<p>Census Bureau Majors in Accounting/Finance, Biology, Business Administration, Cartography, Computer Information Systems, Computer Science, Demography, Economics, Engineering, English/Journalism, Geography, Human Resources, Management, Management Information Systems, Marketing, Math, Operations Research, Psychology, Public Administration, Public Health, Public Policy, Sociology, and Statistics are able to apply online through the following:</p> <ul style="list-style-type: none"> ▪ Student Career Experience Program (SCEP) ▪ Student Temporary Employment Program (STEP) 	<p>Student and Research Opportunities at Census Website: www.census.gov/hrd/www/jobs/student.html</p>
<p>International Trade Administration (ITA) ITA provides valuable domestic and international work experience to students interested in working on international trade issues through the following:</p> <ul style="list-style-type: none"> ▪ ITA Unpaid Student Volunteer Internship Program ▪ U.S. Commercial Service Domestic Internships and Co-ops ▪ U.S. Commercial Service Overseas Work-Study Internship Program 	<p>ITA Unpaid Student Volunteer Internship Program Website: www.ita.doc.gov/hrm/unpaidstudentinternships.pdf</p> <p>U.S Commercial Service Employment Website: http://www.ita.doc.gov/cs/employment.asp</p>
<p>National Institute of Standards and Technology (NIST) NIST offers several internship opportunities to undergraduate and graduate students, such as the following:</p> <ul style="list-style-type: none"> ▪ NIST/NRC Postdoctoral Research Associateship Program ▪ Professional Research Experience Program (PREP) ▪ Summer Undergraduate Research Fellowship (SURF) 	<p>NIST Student Employment Website: www.nist.gov/hrmd/staffing/studentshome.htm</p> <p>PREP Website: www.boulder.nist.gov/bdprepo.htm</p>

<p>National Oceanic and Atmospheric Administration (NOAA) NOAA offers several internship opportunities to undergraduate and graduate students, such as the following:</p> <ul style="list-style-type: none"> ▪ Chesapeake Bay Education Program ▪ Faculty and Student Intern Research Program (FSIRP) ▪ CIMAS/Cooperative Unit for Fisheries Education and Research (CUFER) Internship Program ▪ Ernest F. Hollings Undergraduate Scholarship Program ▪ Miami Lab Summer Internship Program ▪ National Climatic Data Center (NCDC) Internship Program ▪ NOAA AAAS Entry Point! ▪ NOAA Center for Coastal Fisheries and Habitat Research Internship Program ▪ NOAA Living Marine Resources Cooperative Science Center Interns ▪ Population Dynamics Recruiting Program - Undergraduate Workshop ▪ Population Dynamics Recruiting Summer Program ▪ Alaska Fisheries Science Center Internship Program ▪ Undergraduate Scholarship Program 	<p>NOAA Internships Website: www.oesd.noaa.gov/internships_opps.html</p>
<p>Office of the Secretary (OS) Several offices within the OS offer internships through the following:</p> <ul style="list-style-type: none"> ▪ OS Summer Internship Program <ul style="list-style-type: none"> ▪ Office of Business Liaison ▪ Office of Scheduling and Advance ▪ Executive Secretariat ▪ Office of Policy and Strategic Planning ▪ Office of the White House Liaison ▪ Office of Legislative and Intergovernmental Affairs ▪ National Telecommunications and Information Administration ▪ International Trade Administration ▪ Office of General Council (OGC) Legal Internship <p>For the unpaid OS Summer Internship Program, applicants must be U.S. citizens, 18 years of age on or before the first day of the internship, and enrolled in an undergraduate or graduate program at an accredited 2 or 4-year institution. To apply, applicants must send a cover letter and resume to intern@doc.gov, specifying the office(s) of interest.</p>	<p>OS Summer Internship Contact Information: intern@doc.gov</p> <p>OGC Legal Internship Recruitment Website: http://www.ogc.doc.gov/internships.html</p>
<p>U.S. Patent and Trademark Office (USPTO) USPTO currently offers unpaid training opportunities to undergraduate and graduate students, such as the following:</p> <ul style="list-style-type: none"> ▪ Patent Experience Extern Program (PEEP) ▪ Student Volunteer Program (SVP) 	<p>USPTO Student Programs Website: http://usptocareers.gov/Pages/WhyWork/Students.aspx</p>